**Alstonville High School P&C Agenda**

for General Meeting, 24th August 2022

Meeting opened 7:00pm

Venue: Zoom

Attendance: Laura Hayward, Aimie Gibson, Sandra Rosner, Jade Johnston, Emily Wah Day, Melissa Townsend, Andrew Fox, Diana Unsworth , Yasmin Mouftakir, Petrina Little, Shirley Robertson, Simon Chate, Jane Roberts, Gary Walker.

Apology: Stacie Luppi, Tim Seymour, Larry Polark, Rebecca Kent,

Acknowledgement of Country

Approval of minutes of previous meeting, 24th August 2022

Moved by Petrina Little Seconded: Emily, carried

**Agenda Items**

* **Actions from previous meeting**
  + Community engagement - School strategy The Wellbeing continuum is closely linked to community engagement. There are many aspects of the wellbeing continuum that allow for the school to be out in the community especially with the feeder schools. Melissa suggested that there could be opportunities at the up coming Alstonville show the 28th and 29th of October. It was suggested that we have a stall. Andrew said that at other shows there had been a woodworking challenge that the school could possibly host and open up to other schools. It was also suggested that some of the applied studies enter in different show categories. Action: Andrew to call the show society to see if we could set up the challenge and to ask for a show entry form.
  + Student injury insurance - Stacie next meeting
  + New auditor - Stacie next meeting
  + restorative practice - Leigh and Larry - next meeting
* **Fundraising**

Wine fundraiser – profit - Laura Hayward - next meeting

Excursion plan - Sandra: Presented the draft wellbeing continuum to P and C members, The Draft was well rounded and had many great opportunities for our students to be engaged in school and connected to the wider community. There are many stakeholders involved in creating the well-being continuum and it was met with positive enthusiasm from the P&C members. The P&C thanked Sandra and the team for all their hard work and dedication.

Action: The completed Wellbeing continuum to be promoted through the school and positively presented to the community.

* **Treasurers Report** – provided by Petrina Little Attached. The term deposit is about to come out Petrina suggested to reinvest for a 6 month or year term. Motion to put term deposit into another 6 month account, motion moved by Petrina seconded by Larry, carried.  
  Motion to accept the treasurer report as true and accurate Moved by Aimie, seconded by Laura, carried.
* **Principal’s Report** – presented by Sandra Rosner Attached. Aimie asked about the Engaging and Respectful policy link as you needed a DOE login to be able to read it. Sandra explained a little about the policy and said she would make hard copies available for interested people to read. Action: Sandra to make copies available for people to read. If people would like to write letters to the local members, secretary of education or the P&C federation to give feedback about the policy.
* **Correspondence In**
* **Correspondence Out**
* **GENERAL BUSINESS**
* **Uniform shop / second hand uniform update**

School locker report - Aimie

In March 2021 the P&C moved all uniforms to the school locker and started working with the school locker to streamline the uniform so that we may have standard colours throughout the school. School locker bought all our old stock to sell on so we wouldn’t have left over stock.

The School Locker is in a little chaos, the new streamlined uniforms that we thought were having a supply problems are waiting in a warehouse for the old stock to sell before it going on the shelves. As we want to move to the new streamlined uniform we need to either sell all the old stock delaying the new uniform or buy back whatever uniforms don’t sell. The school locker are creating a sale of the old stock till December to get rid of the old stock. There was suggestions of the P&C buying back now and selling through the school again. There has been some concern among parents mostly living in Lismore being unable to get to Ballina and buy uniforms. There was concern that people may be upset if they cannot buy a whole uniform from the school and need to go to School Locker anyway.

All present agreed that executives could make the decision of buying back stock. Agreed to transition 2023 with full uniform expected 2024. Action: parents made aware they can use hardship funds to purchase uniforms from TSL. Promote the sale through Facebook, emails home and any other communication avenue that the school uses and a reminder that uniforms can be ordered online and mailed out. Shirley to ask the School Locker to stock Alstonville high uniforms at SCU store.

* **P&C phone** – Petrina  
  hold off on this until required. No breaches in confidentiality lately.
* **MATTERS ARISING**
* **Third jumper option - Melissa to present an update** - Melissa has created a letter to stake holders informing them of a potential school jumper option. This will have an attached survey so the P&C can determine the need and viability of a third jumper option. Action: Melissa will send through the survey for feedback before sending it to the school body.
* **Stationery vending machine - Melissa to present options and pricing -** Melissa brought to the P&C attention the problem of the students being unprepared for classes especially pens. Teachers hand out many pens to students at the teachers' expense so that students can be engaged in lessons. Melissa researched vending machine options that could be in the office or library that dispense stationary supplies at students' cost. This could be something that could earn P&C funds. Andrew suggested that the school could look at this as a whole school engagement as it is an issue through the school. It was suggested that parents be informed of the problem so that they may take some responsibility. It was suggested that the canteen be approached to maybe sell pens through the canteen, or possibly through the office. Action: The school will focus on this before hiring vending machines. Melissa to continue to research vending machines and P&C potential funding.
* **School recycling - Melissa -** currently SRC collects cans but requires an adult to take them to Return and Earn. Melissa has asked for help in taking the cans to the return and earn as the money is given to the P&C. Action: P&C to ask members for helpers. Money to go to students, encourage recycling by creating a goal and students get rewarded at the end of the year for their efforts. Ie bbq or ice blocks. Andrew advised that Rotary are holding a green expo on the 9th of December that going to and/or participating in would further the school recycling initiative.
* **New Fundraiser**
* Pie drive update – Georgie Bacon - It has been difficult to find a pie supplier. Action: Simon to check with Nigel tomorrow night. Laura to pass on Marks Pies details.
* Krispy Kreme fundraiser feedback. - Leigh not present moved to next meeting
* Bunnings BBQ – Laura - letter sent awaiting date
* Mascot idea, Mac the nut.- Simon has seen other schools have a mascot that is used in fundraising at local market and events. Simon suggested a macadamia nut as the region is know for it Macca industry. Action: Simon to approach local Macadamia companies for sponsorship.

**New Business to be Discussed next meeting**

**Meeting closed 8:33pm**

Next meeting: Wednesday 26th October 2022 - location Alstonville High School. Please remember that leaving promptly after the meeting is appreciated.