

# ALSTONVILLE HIGH SCHOOL P& C ASSOCIATION

## Meeting Minutes – 27th October 2021

**Meeting opened: 7.01pm**

**Attendance:** Jacinta Rowe, Aimie Gibson, Shirley Robertson, Diana Unsworth, Sandra Rosner, Jade Johnston, Jane Green, Stacie Luppi, Emily Wah Day, Petrina Little, Simon Chate, Marie-Lee Walker, Gary Walker, Christie Thompson, Arnold Luppi, Leah Taylor, Gay Titcume, Larry Polak, Christine Grieves

**Apologies:** John Parker, Aaron Perkins, Mark Bayley

**Previous Minutes:** 25<sup>th</sup> August, 2021

**Motion:** That the minutes of the previous meeting, held on 25<sup>th</sup> August, 2021 be accepted.

Moved: Jacinta Rowe

Seconded: Emily Wah Day

Carried.

### **Acknowledgement of Country**

### **Matters Arising:**

- **Funding application matrix**

The current funding applications have been scored on the current funding application matrix.

Some added notes and a couple of adjustments need to be made to the application form. It has been a work in progress getting this right and finely tuned for future use. The decision on who the P&C will fund this time will be released next meeting. This does not preclude applicants from applying again in future.

Simon Chate's application was misplaced and so will be included in the scoring for next meeting.

- **Sentral**

Parents are only able to view a given number of positive and negative behaviour instances, with no explanation what they are for.

Will roll this item over as Aaron is away this month, who is the one who deals with Sentral.

- **Fundraising**

Fundraising from Council elections and wine fundraisers can go towards supporting the Yr. 12 Formal. Suggested one fundraising event each year can be used towards supporting the Formal, all other monies raised will go into the funding bucket.

Gary and Marie-Lee are always interested in chocolate based fundraisers.

- **Face masks** with AHS logo are being sold from the Canteen by the SRC. Some of the staff are wearing them, they look good and say they are comfortable. Thanks Emily for organising.

- **Wine fundraiser** Jacinta will set up and organise. Emily spoke with Tamburlaine Organic wines. We will need to send an email to them, with our name (AHS P&C) and logo. They send out a list of wines, \$16/bottle, for each dozen sold the P&C gets \$50. Each individual place their order, can join together to buy a box. Runs for one month. After the month, they do a bottle count on orders, and they transfer money to school. Orders are delivered to the person, freight is \$12 per order, doesn't matter how many cases.
- **Council elections fundraiser** will be on Dec 4<sup>th</sup> selling sausages, cakes, coffee, etc. We are able to use the Canteen facility on the day but will have to provide everything ourselves. A people on the day roster is needed (last time they were there from 6am – 6pm). Last time the hospitality students worked on the day in different aspects and received a certificate stating what they had done. Year 12 students and SRC could run the sausage sizzle, so as three groups can benefit. At the moment only set up to receive cash. Need to set up something like a Square machine which will also come in handy for selling 2<sup>nd</sup> hand uniforms in future. Diana to email all P&C list and ask for volunteers, esp. someone to oversee the event. Petrina is happy to do lead up to preparations, like making purchases, etc. Lil, Jacinta, Stacie and Gary have all offered on help on the day.

**Treasurer's Report:** Presented by Emily Wah Day

- Emily explained about a fraudulent invoice the P&C received for senior jerseys, where money was paid to the scammer. Emily also explained about all the actions she has since taken.  
It is felt it should be a breach of the company from whom the jerseys were obtained, not ours, so it would appear the company should be responsible but that may not be the case. It is a case of spoofing and the customer is responsible. Emily is waiting to hear from an insurance claim. Jacinta will make some enquiries of a lawyer friend.

**Motion:** That the Treasurer's Report be accepted:

Moved: Aimie Gibson

Seconded: Shirley Robertson

Carried.

**Principal's Report:** Presented by Sandra Rosner

Welcome to Christine Grieves, a new Deputy Principal.

- **Motion:** That the P&C accept a change of dates for the staff development day in Term 2, 2022 to now be Wed 11<sup>th</sup> May instead of the first day of term. This is to accommodate the unique opportunity to have an excellent speaker in on the day.

Moved: Aimie Gibson

Seconded: Jacinta Rowe

Carried

**Motion:** That the Principal's report be accepted

Moved: Simon Chate

Seconded: Diana Unsworth

Carried.

**Correspondence in & out:**

**In:**

- P&C Federation webinars
- Letter from Gaye Titcume regarding a funding request towards Yr. 12 Formal.

**General Business:**

- **Yr. 12 Formal and funding**

Gaye presented her letter. The cost of a marque that is now needed at Summerland Farm due to Covid restrictions is very expensive, as companies are now charging a premium for them. The quote now is therefore significantly higher and there are not enough funds for a list of other items that would make the event special, such as flowers, cake, etc. Only the basics are covered with ticket sales and \$4K already raised by the students.

Gaye has made a request of the P&C to pay half of the cost of the marque. All present agree.

**Motion:** The P&C will contribute \$3500 for the Yr. 12 Formal with a running sheet of costs, with any remaining to be returned and to go towards next year's Formal.

Moved: Larry Polak

Seconded: Jade Johnston

Carried

- **Zoom account**

Another account is needed other than using Jacinta's one, who will not be at the school next year.

A Zoom account costs \$23/month. The P&C will get their own account and are able to get a discounted price on this through the Federation.

Diana will organise.

**Meeting Closed:** 9:10pm

**Next Meeting:** 7:00pm, Wednesday 23<sup>rd</sup> November, 2021 (by Zoom)