

# **Alstonville High School P&C**

**Minutes** for General Meeting, 4<sup>th</sup> May 2022

Alstonville Plateau Bowling and Sports Club

To immediately follow the AHS AGM starting at 6:30pm

**Meeting opened:** 6:48pm

**Present:** Rebecca Kent, Jocelyn Kent, Emily Wah Day, Shirley Robertson, Simon Chate, Coen Acret (SRC rep), Jacinta Rowe, Aimie Gibson, Kylie Wilson, Leigh Creighton, Kellie Wilks, Andrew Trease, Sandra Rosa (Principal), Jade Johnston, Arnold Luppi, Stacie Luppi, Laura Hayward, Christine Grieves (Deputy), John Parker (Deputy), Andrew Fox (Head of Tas), Diana Unsworth

**Apologies:** Jane Green, Petrina Little, Racheal Keed, Mark Bailey

## **Acknowledgement of Country**

**Motion:** That the minutes of previous meeting, 23<sup>rd</sup> February 2021 be accepted

**Moved by:** Jacinta Rowe **seconded:** Stacie Luppi

*Carried.*

## **Matters Arising:**

### **- Period Allocations**

Email with attachments distributed to the P&C to help explain 'lost teaching hours' query from Feb 23 meeting.

Key points

- Period Allocation is done through a formula set by the department of education. It take into consideration : Student numbers, historical data, and future projections.
- If the formula is not followed or the school is found cheating the system, the school could face heavy fines.
- Student numbers = Staff numbers = period allocation.
- School numbers need to be accurately predicted for the following year by August. so the department is able to allocate enough staff to teach that years classes.
- Adjustments are made in week 1 and 2 of term 1 to be able to allocate staff accurately for the remainder of the year; this may at this time mean a drop of allocated periods.
- Periods are usually dropped from senior classes that have less then 10 students (one period) or less then 5 students (2 periods) and that cannot be merged into one class do to timetabling.
- The drop of a period from past experience does not seem to effect teachers ability to deliver course work as smaller class sizes equals more one on one time with students.
- If a period is drop the students have this time as a free "study" period.

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### - Period Allocations – continued

This year

- There are 8 senior classes that have dropped 1 period
- Accurate period allocation wasn't done till term 2
- More Students have left school for work then previous years.

Parent concern – Students will not get enough time to finish all course work and are already behind with interruptions for previous years and early this year.

- Students won't have the same school engagement they perviously had as they have less time spent at school.
- Staff shortages effecting learning outcomes particularly in specialists subjects.

Suggested action: Lobby for extra learning opportunities and fund allocation for to fill staffing needs.

Action: research best place to lobby/ help senior years finish school well. (Andrew)

### - Uniform

Thankyou to Petrina for being the coordinator for the new Uniform Shop at school.

- XXS hoodies now available at school. These can be ordered through the website and Petrina will contact customers to arrange pickup.
- Concern was raised over school locker lack of stock and possible need of approval for new shirts to be stocked.

Action:

- ❖ promote Hoodies and how to order to school community through, Facebook, email and Sentral.
- ❖ Jacinta will follow up with School Locker on the shirt approval and stock issues

### - Fundraising

- Tesselaar bulb fundraiser – This fundraiser was promoted through email and Facebook in term 1 there was a slight shorting of the fundraiser due to the resent flood events. When fund reach \$150 Tesslaar gives back 40% Alstonville high P&C raised \$214  
Action: run again next year little work good profit. Need to promote more.
- Wine fundraiser – Tamburlaine Organic Wine gift the P&C \$50 every 12 bottles of wine sold under our fundraiser. Easy fundraiser as there is no handling by P&C just letter writing and the wine is quite tasty. The fundraiser has been running from October 2021 and will close at the end of May 2022.  
Action: Laura to email Yasmin to promote on Facebook, email, sentral with an urgency of missing out. Jacinta to send Laura the form to help with this promotion.
- Federal Elections fundraising May 21<sup>st</sup> – P&C has done a cake stall in the past and have done quite well. The cake stall at last election in November made a profit of \$1000. SRC or Year 12 do a BBQ and the Red Cross also have a small stall.  
Action: Cake stall to be organised for election. Amie to organise 100 board with Bunnings prize sourced by Josie.

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### - Fundraising – continued

- Federal Elections fundraising May 21<sup>st</sup> –  
Action: Diana to forward Laura roster form and promotion items from past cake stalls for Laura to adjust and Email, Facebook and sentral.

#### Other fundraising ideas

- Bunnings BBQ – action send email to be put on roster
- Colour run – great idea to help the school be present in the community. Colour run fundraiser group will set up most of it just need some where to hold it. ie Main Street. This can be a festival type day and has been a great success in the past. - Action: collect more information.

### - Funding applications

The executive with the help of Mark in 2021 created a funding matrix to help decide where the P&C now limited funds are needed most. The executive bring the most appropriate funding applications to the meeting for approval.

Member concern: A concern was raised that maybe some more worthy initiatives may not get funded if all members don't get to read applications.

Action: Members who would like further information are invited to join the P & C executive and take a role in the Funding Application process. Applications which receive a high enough score (green) will continue to be added to the agenda for voting. Applications which score mid-range (orange) will be added to the agenda to seek members who will search and write grants for funding.

Latest funding initiatives:

Applied Studies support – Sandra Rosner / Christine Grieves

This funding was split into 2 categories

Surfboards, rashies, boardgames - Sandra Rosner / Christine Grieves \$2000 asked funds.  
Green matrix allocation

*Motion to Approve funding moved by Amie Gibson    Second by Jacinta Rowe*

*Motion Carried*

Craft supplies and subsidised transport - Sandra Rosner / Christine Grieves \$ Red Matrix allocation

STEM – purchase a Power Stem unit – Drew Fox (will explain) \$4000 Green Matrix Allocation

*Motion to Approve funding moved by Amie Gibson    Second by Leah Creighton*

*Motion Carried*

Applied Studies – Animal Shelters – Drew Fox \$ Matrix colour allocation red

Action: Laura to ask for donations of wood mostly 15mm ply from community sources i.e. local newspapers/Facebook groups.

Scores resulting from the decision-making matrix.

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## **Treasurers Report** – provided by Emily Wah Day

Action: - Renew school logo

- Make sure teachers are aware of P&C insurances
- New auditor needs to be found Laura to send email asking for a volunteer

*Motion to accept report moved by Amie Gibson    Second by Simon Charle*

*Carried*

## **Principal's Report** – presented by Sandra Rosner

Action : Advertise up coming Restorative practice.

*Motion to accept report moved by Amie Gibson    Second by Laura Hayward*

*Carried*

## **Correspondence In**

- P&C Federation Webinars and news (sent to P&C members via email)

## **GENERAL BUSINESS**

All that attend the well-being day on the 3<sup>rd</sup> of May agreed that this was a wonderful and well needed day of fun and happiness. Great thanks and words of support were given to the organisers and especially to Mrs Sandra Rosa for the concept, the drive and the support to make this day come together. It is days like the well-being day that strengthen our school and help promote our best selves to the community.

**Meeting closed:** 8:34pm

Next meeting: **General Meeting by Zoom, 7.00pm, June 22nd**