**Alstonville High School P&C Minutes** for General Meeting, 22nd June 2022 By Zoom

Meeting opened: 5:59

Present: Sandra Rosner, Aimie Gibson, Laura Hayward, Petrina Little, Simon Clark, Tim Seymour, Larry Polak, Yasmin, Rebecca Kent, Georgie or Di, Emily Wah Day, Melissa Towner, Rebecca Kent, Leah Creighton, Shirley Roberston, Andrew Fox, Coen Acret, Gary, John Parker, Jade Johnston

Apologies: Christine Grives, Stacie Luppi

Acknowledgement of Country

Approval of minutes of previous meeting, 4th May 2022

Moved by: Amie Gibson, seconded Shirley Robertson

Vote outcome: carried

**Agenda Items**

* **Actions from previous meeting:**

- Period allocation – research and lobbying

Carried to next meeting

- Animal boxes donation of wood

Have received donation from Bunnings

- Renew Logo

Has been paid for another ten years

- understanding what our insurance covers

The insurance for students that is $4 per student, is it only for P&C run events not as the previous understanding of all school events?

There is some confusion over this

Action: Emily to call clarify cover

- New auditor

Have been searching for one but all are too expensive thus far.

Action: Will keep looking and ask for possible parent help over facebook and check charity guidelines – Laura Hayward

- restorative practice

It was well received people were keen with lots of potential

Restorative practices is a behaviour management theory, it helps students be reflective in their behaviour and their impact on their school life. It helps them to build stronger relationships with peers, staff and the school.

Teachers are already seeing a difference in the schools practices

Action: Leah and Larry to help bring restorative practice into the school.

- **Fundraising**

Wine fundraiser – promotion on facebook, sales? Will be closing at the end of June

Action: Laura Hayward to re post on Facebook and liaison

Federal elections cake stall & 100’s board – report on

Total profit : $1548.40 thank you to everyone that baked, helped, planned, sold etc… fed back everyone wanted Lamingtons.

Action : Next March election possibly, lamingtons are hard to find a baker and need to be paid up front. Still a good option. (Casino bakery at woolies)

Ritchies

Gets deposited into the account $10

Action: Promote on Facebook and promote their specials as well as remind parents to nominate Alstonville P&C as the beneficiary.

* **Uniform shop / second hand uniform update**

P&C rep needed to liaison with school locker

Action: Shirley Robertson to be the liaison with school locker to answer parent questions about supply and uniform change.

Hoodie promotion

Waiting on stock. Petrina is in on each Friday and seems to be selling a lot.

Shirt approval

Action: Laura Hayward to follow up approval. Liaison with Shriley

* **Treasurers Report** – provided by Petrina Little

Treasure report as attached.

Motion: Yearly Financial review is accepted as accurate and true

Moved by: Aimie Gibson. Second: Simon Clark

Vote outcome : carried

* **Principal’s Report** – presented by Sandra Rosner

Principal report as attached

 The results are all rising in the HSC results. From 2019.

* **Correspondence In**

***Letters from parents about excursions, emails around hoodies, bank statements, etc…***

* **Correspondence Out**

***Minutes, agenda, responses to parents.***

* **GENERAL BUSINESS**
* **Membership form –** Aimie Gibson

**All members need to fill in this form ASAP**

**Action: to resend form. Talk to school about unreachable members**

* **Adopt the code of conduct** – Aimie Gibson

**Motion : Accepting the adoption of the code of conduct**

 **moved by Aimie Gibson second by Emily**

**Vote outcome : carried**

* **Vote in Vice Presidents**

Stacie Luppi nominated as VP

Nominated by Aimie Gibson Second by Sandra Rosner

Vote outcome : carried

Emily nominated Gary Walker as VP to be ratified at the next meeting.

* **P&C phone** – Laura Hayward

Action: Petrina to find and reinstate phone.

* **MATTERS ARISING**
* **SRC – event – Movie night**

Has asked us to fundraiser at the event and possibly hire security. SRC will come back with more details. (Possible evening of Summer day)

Action: When we have a date we will start a project group.Melissa Towner to liaise about security.

* **Funding applications** – Aimie Gibson

Action : Aimie to update funding applications to include a detailed funds break down.

* **New Fundraiser**
* Pie drive

Wardell pie will be 5 weeks out

Action: limit amount of pies options. Di and Georgie to head this.

* Fun run fundraiser

The fun run was a combine school initiative.

Action: all interested parties to from a sub committee to get in contact with Andrew Fox

Sub Committee: so far

Andrew Fox, Leah , Gary Walker, Yasmin,

Action:Andrew Fox to do ground work this year and plan for term one 2023. Andrew to report every second meeting. Invite feeder schools to help out with event.

* New Fundraisers

Local school did a Krispy Kreme fundraiser and it seemed to work well.

Action:Leah to follow up on profit made and add as an item on next meeting.

* Bunnings BBQ

Action: Laura to send email.

* Any other fundraising updates?

**Excursions** – update on excursions to be given by Sandra and any specific questions to be sent to Sandra sandra.rosner@det.nsw.edu.au or the P&C AlstonvilleHS.PC@gmail.com

to be forwarded to Sandra to answer prior to meeting (20min discussion only)

 See attached response to excursions emails.

Laura Hayward recorded this part of the meeting to help with creating the minutes. This was done without asking approval from those present. Apologies were made, the recording was kept only for this purpose and was deleted.

Action: in future meetings consent will be asked before recording.

Overnight camps are being planned for 2023 and day trips for 2022 as the Covid restriction ease.

There are recommended guidelines that suggest not to do overnight excursions due to the complications around isolating students that contract Covid.

Melissa Towner has called some local ( within 400km away) venues and have been told that to attend camps and minimise Covid risk the students are tested before boarding the bus, most activities on camp are outside, dorms are at a maximum of 10 students to help with isolation if a Covid event was to happen.

Parents need to be available if there was to be overnight excursions to pick children up in the case of a Covid event

Action: Melissa to discuss with Sandra possible venues for excursions.

Year advisors and Sandra are discussing possible day excursions. With possibility of other staff members to help with the organisation and planning of excursions as had occurred in the past.

There was some parent concern that new year advisors may be overwhelmed with the organisation of an excursion and was suggested that maybe a teacher with more experience in planning an excursion could help with planning.

Parents that would like to be involved in excursions may do this through support on the day. Excursions need to be organised by teaching staff.

There is concern that excursions need to be booked soon as places are filling up.

There is concern that the $500 hardship money will be used up and there will then be a problem for equity with an excursion. Sandra will endeavour to have some more concrete plans soon so the money can be saved for excursions if that is the parents choice.

Year 12 this year will have:

A formal picnic on Monday and practice graduation assembly

Graduation assembly on Tuesday

Non attendance Wednesday

Big day out on Thursday

Many parents of older grades are seeing their students feel disjointed at school as they haven’t had the opportunity to have shared experiences with their peers due to Covid.

Many parents have asked for the snow trip to be reconsidered on the grounds of mental and social health, to build school camaraderie and to give students an opportunity to experience an environment that they may not have experienced before.

Action: Sandra to provide a list of what excursions are being planned at August meeting.

The old year 7 excursion was only for those students that were considered as possible leaders. The new year 7 camp planned for 2023 will include the whole of year 7 and the school will make sure all students can attend as it is an important bonding experience.

Parent teacher interviews.

We missed the first parent teacher meeting due to floods. Term 3 parent teacher interviews are August 2nd for 7, 9, 11 and August 9th for 8, 10, 12

* **New Business to be discussed next meeting**

Get more community engagement

Action: add to newsletter for P&C meetings. Social outing

Excursions run down in August meeting - Sandra

P&C meetings at school

Meeting closed 9:19pm

Next meeting: 6:30 – 7:30pm

July 27th Alstonville Plateau Sports and Bowls Club. 6pm if P and C wanted to buy dinner and socialise.

Stacie Luppi to be added onto the Commonwealth Bank account number 10051367.

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| President: Aimie Gibson |  | Treasurer: Petrina Little |